NAC&U Course Registration Form for Online Undergraduate Courses

Date _____/_____/_____

Term (check one) (check one) 20_____
_____Fall _____Semester
_____Winter _____Quarter
_____Spring
_____Summer

Student Information

Social Security Number _____ _____ _____

Date of Birth _____ Student ID_____

Name _____
Last

_____ _____
First *Middle*

Email_____

Permanent Address (out of term address)

Street_____

City, State, Zip_____

Phone (_____) _____

School Address (in term address, if different from above)

Street_____

City, State, Zip_____

Phone (_____) _____

Year/Class:
___Freshman ___Sophomore ____Junior ___Senior

Major_____

Home School Attending

- ☐ Arcadia University
- ☐ Belmont University
- ☐ Drury University
- ☐ Hamline University
- ☐ Hampton University
- ☐ John Carroll University
- ☐ Manhattan College
- ☐ Nazareth College
- ☐ North Central College
- ☐ Ohio Northern University
- ☐ Pacific Lutheran University
- ☐ St. Edward's University
- ☐ Samford University
- ☐ The Sage Colleges
- ☐ The University of Scranton
- ☐ University of Evansville
- ☐ University of La Verne
- ☐ University of Redlands
- ☐ Valparaiso University
- ☐ Wagner College
- ☐ Westminster College
- ☐ Widener University

Registration Information

Name of Host School_____
List school where course will be taken

Course No._____
Credits_____

Course Title_____

Home Institution's Course and Credit Equivalency

Course No._____
Credits_____

Course Title_____

Approvals

_____
Student's Advisor / Chairperson *Date*

_____
Home Institution Registrar *Date*

_____
Host Institution Registrar *Date*

Student Signature/Transcript Request

I acknowledge that it is my responsibility to know and follow the dates and policies of the host institution. By signing below, I give my permission for the host institution to send my academic transcript at the conclusion of the semester to the Registrar at my home institution.

_____
Student Signature

_____
Date

Instructions for Completing the Registration Process

Students must supply all information requested. If you have any questions see your Registrar. Please follow the steps outlined below.

1. Obtain approval signature(s) from Advisor and/or Chairperson (check with your campus for procedures).
2. Follow the procedures on your campus to obtain approval for transfer credit
3. Obtain signature of Home institution Registrar.
   a. Registrar will provide you with a copy for your records, and will send a copy to the Registrar of the Host Institution
   b. Host Institution will determine availability in the course, and if approved, will register you into the course you requested.
   c. Host institution will confirm registration with student and Home institution, and send transcript at conclusion of course to Home institution.